



## SafetyCapture®

### Behavior-based observation system

You may be thinking, “I wish I could collect more safety data, but it’s so hard and time-consuming!” Now it doesn’t have to be—automate the process using SafetyCapture instead. Spend more time improving your workplace safety and less time collecting and processing observations and inspections. Why settle for frustrating and inefficient when you have easy and effective at your fingertips? Let SafetyCapture do the heavy lifting for you.

#### **Tired of manually entering observation data?**

If you are supporting a behavior-based safety observation system (BBS)—SafetyCapture can help:

- Reduce your backlog of forms
- Maintain consistent and accurate records
- Provide audit documentation quickly and easily
- Track safety issues proactively

Collecting safety observations can be difficult; not everyone has a computer or a tablet to perform direct data entry. Access and training to use new software is expensive and time-consuming. Sometimes paper is the most effective and convenient option.

#### **Need quick reports you can easily share?**

SafetyCapture’s reports help companies improve workplace safety and lower insurance costs by enabling them to easily monitor and identify safety program information. See important data that captures the effectiveness of your company’s safety programs over time.

Choose from our standard reports that reflect what safety professionals need or work with Scantron to design custom reports to match the information you need to share. Reports can be viewed online, printed, or exported as a PDF, Excel, or CSV file for distribution or further analysis.

#### **Want the flexibility of forms that match your needs?**

Scantron is a leader in designing and producing forms that are effective and reliable. We work with you to design forms to capture exactly the information you most want to track. Depending on the specific SafetyCapture solution you choose, you can print your own plain paper form, or Scantron can print the forms for you at our world-class printing facility. Scantron-printed forms are guaranteed to be scannable and reliable, delivering results you can trust.

## **Partnerships expand your options!**

**“Realizing we needed to have a single solution and one which would work, we researched the strengths of using Scantron’s SafetyCapture onDemand (SCoD) to capture observation data automatically, then integrating the collected data with IndustrySafe. What we found were two very willing and cooperative partners in Scantron and IndustrySafe.”**

Joseph P. Henderson  
General Manager, Safety and Security





## What is SafetyCapture?

SafetyCapture is a system that scans paper forms, turning that information into onscreen data you can view and use easily. Forms can include check boxes, barcodes, and comment areas.

- Use your existing desktop scanners or purchase dedicated scanners from Scantron.
- Print your own forms or have Scantron print forms for you.
- Use SafetyCapture's graphical reports or connect the scanned data to your existing safety management system

Each SafetyCapture solution is designed to fit your workflow and needs.

**“We used to spend an entire day troubleshooting and sorting through reports, but now we can produce company-wide reports in less than five minutes.”**

*Chuck Strickfaden,  
EHS Manager, Corpro*

## How Does It Work?



SafetyCapture uses a technology everyone's already familiar with: pen and paper.

### Step One: Observe

Observers simply fill out a paper form, then drop it off at a central location for scanning.

### Step Two: Scan

A staff member scans the forms. Depending on your configuration, SafetyCapture prompts for data verification. Once scanning is complete, your data is ready to use—in minutes, instead of days or weeks!

### Step Three: Report

Depending on which solution you choose, your data can be seamlessly transferred to your tracking system for further analysis or you can view reports right in your SafetyCapture solution.

## **Flexible Options Provide a Solution That Meets Your Needs**

Scantron provides several solutions for capturing critical safety data. Each option can be tailored to suit your exact requirements.

### **Safety Capture onDemand: Web-Based Solution**

SafetyCapture onDemand is perfect if you have multiple locations where safety observations may occur. It's web-based, so anyone you authorize can access the system anywhere there's an Internet connection.

Forms are scanned and uploaded to a secure web server, where the data becomes available for online reporting and analysis.

### **Safety Capture Desktop: Simple, Centralized Processing**

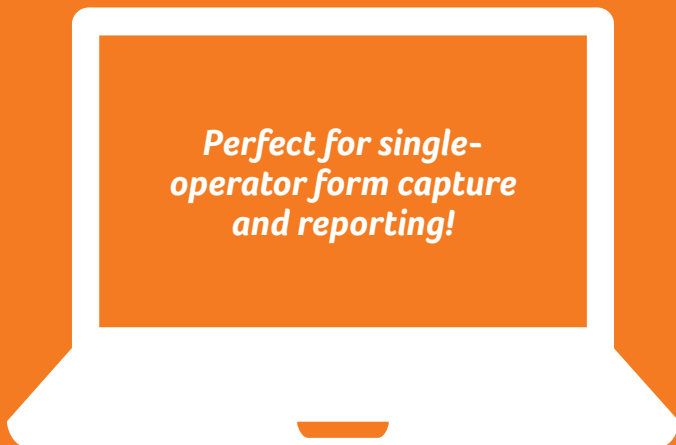
Use SafetyCapture Desktop if you prefer a completely customized workflow installed directly on your computers. We'll work with you to create and install the exact solution you need.

Forms are scanned at your desk and processed as part of a custom application for reporting and tracking.

### **Safety Capture Do-It-Yourself: Complete Forms and Setup Control**

SafetyCapture's Do-It-Yourself option, powered by ABBYY® FlexiCapture, enables you to create your own forms as needed and configure them for local scanning and processing.

## **Desktop Solutions**



## **Web-based Solutions**



# Sample Reports and Graphs

## Form Image Report

**Form Image Report; Safety Observation Form**  
 Date Range: Data between 01/01/2012 and 03/31/2012  
 Project: QA3; Batch Types: New York  
 Total Reporting Period Form Counts: 21  
 Batch name: 00001\_000512\_141250

**Safety Observation Form** *Scantron On Demand*

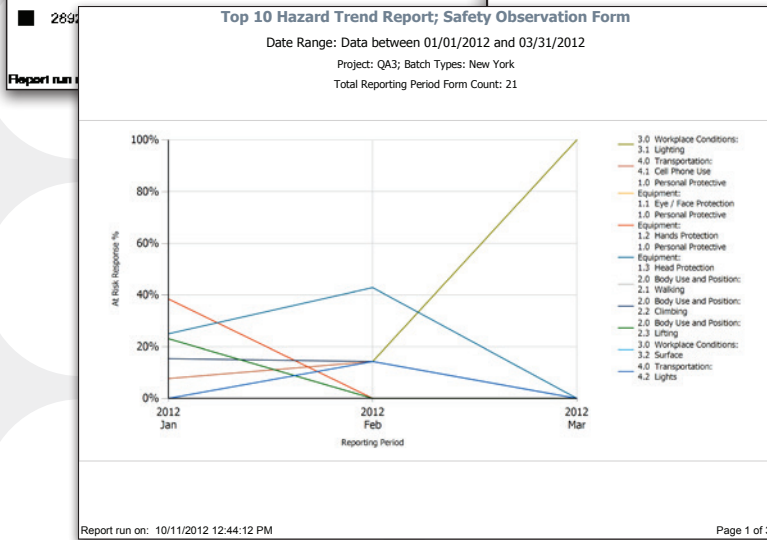
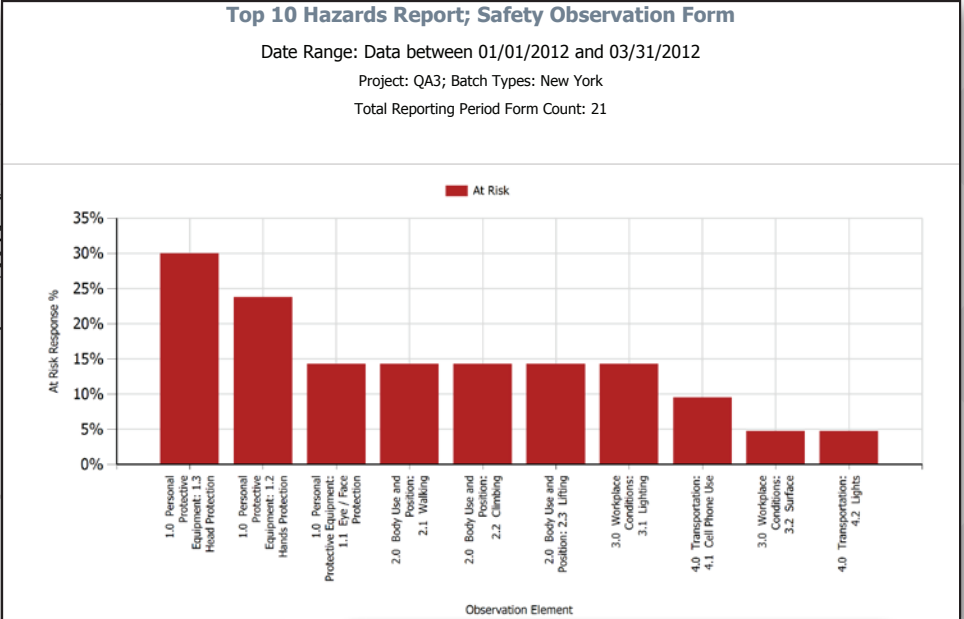
Observer: PHILIPPHILIPPS  
 Date: 03/27  
 Site: PHILIPPS

**Observation Type:**  Fall/Work  
 Debris  
 Slips/Trips  
 Hand Protection  
 Eye/Face Protection  
 Head Protection  
 Body Use and Position  
 Transportation  
 Surface  
 Lights

**Workplace Conditions:** 3.0 Lighting:   
 4.0 Transportation:   
 4.1 Cell Phone Use:   
 1.0 Personal Protective Equipment:   
 1.1 Eye/Face Protection:   
 1.2 Hands Protection:   
 1.3 Head Protection:   
 2.0 Body Use and Position:   
 2.1 Walking:   
 2.2 Climbing:   
 2.3 Lifting:   
 3.0 Workplace Conditions:   
 3.1 Lighting:   
 4.0 Transportation:   
 4.1 Cell Phone Use:   
 3.0 Surface:   
 4.0 Lights:

**Comments:** 2.2 IMPROPER CLIMBING  
 2.3 IN BACK BRAC

## Top 10 Hazards Report



## Top 10 Hazard Trend Report

**Comment Clip Report; Safety Observation Form v1.1**  
 Date Range: Data between 01/01/2015 and 01/27/2015  
 Project: Scantron Safety; Batch Types: Wynne Demo  
 Total Reporting Period Form Counts: 3

Batch Type / ID	Category ID: 1.1 Eye / Face Protection
Wynne Demo 0004050	Comment 1 No goggles at loading dock
Wynne Demo 0004051	Comment 1 Maintenance was not wearing goggles while at station 12
Wynne Demo 0004052	Comment 1 Crib inventory of safety glasses is 0

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## Comment Clip Report



**CAPTURE SAFETY OBSERVATIONS MORE EFFICIENTLY TODAY!**

For a free consultation to meet your safety goals, call **800.722.6876** or visit us at **www.scantron.com** to learn more.

## About Us

Scantron® provides solutions to make behavior-based safety assessment easier. We offer software, hardware, and services to help you improve safety programs and capture observations accurately and reliably, delivered with the quality and support you've come to expect from Scantron.