



Questions to Ask Your Assessment Partner

Process	<ul style="list-style-type: none"> • What are the steps within your assessment development process? Are they supported by industry standards? • What deliverables are included? Which cost extra? • Which individual elements of our assessment development cycle can you support?
Experience	<ul style="list-style-type: none"> • We're following [insert your foundational approach, e.g. PARCC, SBAC, custom Common Core, custom, state, etc.]. What do you know about that? How does that change your development approach? • With whom have you worked before?
Content	<ul style="list-style-type: none"> • Do you already have items or assessments that might fit our needs? • What level of subject-matter and assessment expertise do your team members have? • Have the items been field tested? • What types of reviews have these items gone through? Have they been statistically analyzed to assess performance? • What alignment capability or reporting do you offer? • What kind of predictability or other results are your customers seeing when they use the assessments including these items?
Building Capacity	<ul style="list-style-type: none"> • What consulting or professional development services do you offer regarding creation of quality assessments and analysis of data so that we can develop our own team's expertise? Can you offer that support for our Professional Learning Communities (PLCs)?
Psychometric Services	<ul style="list-style-type: none"> • What types of analysis or research studies do you recommend? Do you have sample reports you can provide? • For whom have you done research studies? How did the results benefit the district?
Ongoing Assistance	<ul style="list-style-type: none"> • What types of support can you offer for regular assessment checkups—annual content review, replenishment planning, alignment updates, etc.? • What about professional development refreshers for internal teams and PLCs?
Software Independence	<ul style="list-style-type: none"> • Can your vendor offer you assessment services independent of software or product purchases? Or do services have to be combined with product?
Return on Investment	<ul style="list-style-type: none"> • How will your assessment partner help you calculate your current ROI and projected ROI with the available assessment models (in house, supplemental, full service) or the ROI at any of the life cycle stages?



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